

Important Information for Parents and Carers:

Those Eligible for Key Worker Provision in School

From Thursday 4th June this week – new arrangements for dropping off/collecting Key Worker Children will begin. This is due to the fact we will shortly have many more children returning to school and need to manage these large numbers safely. The current arrangements will change.

If your child is joining us at 8.55am, then as soon as you arrive on site you will now need to wait within a socially distanced waiting line on the Key Stage 2 Junior playground (**all aged children**). Each line is clearly numbered. Please line up on the line that corresponds to your child's Year group, for example –if your child is in Year 2 please line up on line number 2. Staff will be on hand to support you with this if you are unclear where to go.

Staff leading the groups will be on the playground to meet and greet you, and when ready, will safely collect the children they are working with from the correct lines and bring the children into school from the playground.

At 3.20 pm having entered the site you will need to again wait on the junior playground within a socially distanced space. You should wait in the correct numbered line. Staff will bring the children to you. Do not arrive before 3.15 pm as other parents will also be accessing the spaces before this time. Please do not wait/ queue at fire doors etc. With a return to school for some Year groups, many other parents will now be entering/exiting the site (staggered times), it's very important that parents do not group/ gather, or children mix with others leaving the site. **Entrance/Exit to and from the Junior playground should be through the Portland Gate only.** If this means that you need to add a few minutes to your daily walk or change your parking arrangements, please consider what this means for you and build this into your daily routine. **The car park pedestrian gate will now be locked.**

A Reminder to Everyone

We continue to be open to support all our Key worker families however it's important I remind everyone that Key worker childcare provision in school is for **essential use only!** If there is someone else at home who can look after the children, then children should not be sent to school and should remain safely at home.

Please Keep Us Informed

All groupings and teaching/ childcare arrangements in school have to be carefully planned in advance in order to safely group the children and ensure social distancing can be followed at all times. **It is important that if you book a place and then need to cancel that you tell us.** Please do this to support us in making appropriate arrangements for your child and the other children in our care. We prepare each day based on the information you give us.

Booking Places

We have seen a recent rise in the numbers of Key Worker children attending school. With the EYFS, Year 1 pupils and Year 6 pupils now returning, it's extremely important we know who actually needs a place in school and when, with a greater degree of notice as 'Socially Distanced' teaching and learning spaces and available staff are now much more limited. **Turning up on the day without booking a place in advance is not acceptable and children that do this will not be accommodated.** Parents and carers **must book places in the provision by Thursday each week (at the very latest) for the following week** in order for us to safely accommodate and look after all the children under the new regulations.

We need your support and assistance with the above, please help us to manage things at school safely.

D Kinsey

Headteacher