



Lisle Marsden Church of England Primary Academy

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Information for the Parents/Carers of all EYFS Aged Children (Reception Classes)

Return to School Thursday 4th June

Dear parents and carers

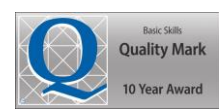
It is important to remind all parents that the government have suspended normal school attendance rules, therefore parents can continue to keep children at home should they wish to do so. **For these children we will continue to provide remote learning support.**

After parents have received and read the following important information, you will receive a text from school prompting you to reply by text to the message with a Yes (my child will return to school on Thursday 4th June), or No (my child will not be returning on the 4th June). We will need this response by Sunday evening to enable us to finally group the children ready for Thursday.

Please read the following information carefully and take note of the daily organisational changes that will affect both you and your child should they return to school on Thursday 4th June.

Please note this is a fulltime education offer - Not a part time offer to parents. If the children return it is for everyday of the week. It is expected that all EYFS/ Reception aged Keyworker children currently accessing daily childcare in school will now attend school under the new arrangements.

Excellence and Enjoyment in Education with Christianity at the Core



Changes to the Daily Routine and Learning Times for EYFS/Reception Children - from June 4th

The school day will now be from **8.55am until 3.05pm** for all EYFS (Reception) children. Other returning Year groups will also have different staggered start and end of day times. Following government guidelines, this is to avoid large numbers of children and parents entering and exiting the site at the same time. Please arrive on the Infant playground with your child no earlier than 8.50am. The gates will be unlocked at 3.00 pm for you to access the site ready for 3.05pm collection. Do not queue/ gather/ group at gates.

Only one adult is permitted to bring their child to school. Please adhere to this rule. You may bring other children with you who are staying at home, if this is necessary (where childcare arrangements are not possible).

When entering/ exiting the site, we would like all EYFS (Reception) parents to **enter the school site through the main Lansdowne Avenue School gate** and walk around the Infant building to the Infant playground. This to ease congestion, allow parents to flow one way on the pathways and to avoid unwanted gatherings with parents accessing the KS2 playground. The pedestrian gate from the car park pathway to the Junior playground will be locked.

Both playgrounds have been marked out with 6 lines – socially distanced 2m. When you arrive, please look out for your child's group teacher/adults. They will be there to welcome you. This will be your child's new line for the next few weeks. Please stand within a 2m socially distanced area within the line with your child and remain there. The designated group teacher will greet you, then safely escort the children from the line to the classroom fire exit to enter the room. Parents should say goodbye to the children from the social distanced box and remain there until the children have left the line. **Please do not congregate at fire doors.** Once the children have entered the school we need you to quickly and safely leave the playground, respecting social distancing and to be off the site by 9.00 am. It is important that all parents do not group, gather or stay on the playground to chat. Shortly after Reception parents leave, the next Year group will be entering the site following the same procedures to begin their school day. We have 100's of children to deal with and need to do so carefully and safely.

From 3.00pm, please enter the site in the same way, the children will be ready for collection from your designated line at 3.05 pm and will be supervised by the group teacher. Please collect your child from the socially distanced line, and quickly and safely exit the site via the Lansdowne Avenue gate. Collection from classroom fire doors is no longer permitted. **At home time please keep your child under close supervision, do not let them run off, climb/ play etc. on play equipment or join other parents/ children etc. This is to keep everyone safe!**

Members of the academy's Leadership Team will be on the playground to assist you if you have any problems and to police these arrangements. The arrangements are designed to allow free and safe movement, allow a safe social distancing to occur, avoid crowding/ gatherings and to deal with large numbers of children/adults entering/exiting the site safely.

Please ensure your child has a coat with them/ bring an umbrella to school on wet days, as these arrangements will continue regardless of the weather.

Please be punctual. If you are late in the morning, you will need to take your child to the main school entrance where you will have to queue safely and wait to enter the school. Only one adult/ child will be allowed in to the school reception area at one time. This will take considerable time, cause problems and should be avoided!

If you are late collecting your child, they will be taken back into school and will wait in the classroom under supervision. You will need to go to the main entrance and queue. Children will then be brought down to Reception to be handed over. Please avoid this and be on time to help us.

Communication with teachers

Normal face to face communication with teachers will now be significantly more difficult to achieve. Teachers may have a few moments in the morning and after school to talk to you on the playground but this should only take place if essential. Parents can DoJo the class/group teacher, or phone school to leave a message, and a member of staff will aim to respond to you as quickly as possible. New group teachers/adults will join your normal class DoJo to enable this communication. All communication will be after the school day, as staff will be teaching/ keeping children under constant supervision in learning time.

Entering School

Parents and visitors will no longer be allowed access to the school building. Parents may visit the academy office/reception area but only one person will be allowed in the office at one time. Parents will need to patiently queue safely outside to access the academy's main reception area. To avoid this, make sure the children have all they need to start the day and contact the academy by phone or email if you need to tell us something.

New Pupil Groupings and How it will work – Keeping the Children, Staff and you Safe

Once we have your final intention –yes/no to return to school, **new pupil groupings will be finalised.** You will be informed of this by **Tuesday next week.** The size of each group will be dictated by the social distancing capacity within each classroom. In almost all cases, children will be in groups no bigger than 12 children. Staff will work to place every child in a group with some friends. As you will understand, following the government guidelines with regard to small groupings of pupils, only a small number of children will be able to remain with their existing class teacher. Many children will be with a teacher/ HLTA that they may not be familiar with. Sadly, this is unavoidable, however all staff will work hard to build a strong relationship with the children

they have in their group. As stated earlier, we will not be able to change groups once they have been created.

Once in this new grouping – a class ‘bubble’. The children will remain in the bubble until further notice. They will learn, play and eat together. The children will not be allowed any physical or social contact with other children in other bubbles. Other staff contact will be significantly restricted. This is to reduce the risk of possible infection being transmitted beyond the small group, should someone be ill. Many desks, furniture and soft furnishings/ difficult things to clean have all been removed from the classrooms to make more space.

The children will not be allowed access into the school building other than to go to the toilet. Children will flow safely in and out of the classroom through the fire door. This is to avoid pupils coming into contact with each other and staff, to significantly reduce the risk of spreading the virus within school.

Each child will have their own desk 2m apart from their friends. This is where they will sit, eat and work throughout each day. Normal group work/ class work on the carpet etc. will no longer be possible. Each child will have their own tools, pencils, equipment, books etc. in a tray to access. Children will not share equipment. All coats, bags, lunch boxes will remain with the child in the classroom. Lockers and cloakrooms will not be used. Wherever possible, teachers will support the children and encourage them to remain 2m apart from the other children at all times. The children will remain under very close supervision throughout each day. Two adults will supervise each group of children. Children will be closely supervised going to the toilet and will be supported to properly wash hands and sanitise hands throughout each day. Good hygiene and washing hands is essential to stop the possible transmission of the virus. This will take place when the children enter and exit the building each day and throughout the day at various times. Cleaners will be in school all day to clean toilets, and staff will continue throughout each day to clean hard surfaces with cleaning products, desks etc. There will be cleaning kits within each classroom. Each room will then be deep cleaned before the next school day.

No books or possessions/toys will be allowed to be brought into school. No reading books will be sent home from school. All school reading at home books will be set on Bug Club.

Your child will need a water bottle which will remain in school with them to access when they need a drink, available to them throughout the day, children will not be able to use school blue water bottles at this time. The water fountains will be switched off to avoid possible transmission of the virus. Please send them with a bottle on on the first day of school.

At playtime, children will play outside safely in their bubble group. The site has been divided into safe play zones, which the children will access during staggered breaks to reduce the numbers outside and to prevent the children from mixing with each other. Children will be carefully monitored throughout each play session and encouraged to remain 2m apart at all times.

Where relevant, outdoor learning will be encouraged; please make sure you apply plenty of sun lotion to your child before they come to school and send them with a named cap/hat to wear to avoid over exposure to the sun.

At lunchtime, children will eat in their classroom. Each class bubble will have its own lunchtime supervisor to support the children with eating and play. **Your child will require a packed lunch each day**. This can either be ordered from Chartwells (Free for all Infants) or you can provide one yourself. If ordering a packed lunch, make note of the dates to ensure your child has a meal on the 4th, if this isn't possible, send them with a lunch until it is. If you've already ordered a lunch for the 1st – 3rd June, please cancel to avoid wastage. A school packed lunch typically consists of: brown bap with filling - often cheese, ready salted crisps, fruit, cake bar/cookie etc. If you do not think your child will like the lunch provided, then please send in a packed lunch consisting of items you know your child will enjoy and eat.

Education – Typical Learning Day

It will understandably take a few days for the children to become used to the new working arrangements. Establishing routines, re-building relationships and time to talk will be essential. Children will then resume EYFS class work and learning. Teachers completed Easter teacher assessments and know where all the children were up to in their learning when school closed in March. This information will be shared with all staff who are working with the children. A typical day will include four learning sessions – phonics/reading, writing, maths and outdoor play/RE/PE and themed learning.

First Aid – and Supporting the Children

We understand that young children can often fall and hurt themselves/ have accidents. As the children will be in much smaller highly supervised groups this will be significantly less likely to happen. Should a child require first aid and staff have to have physical contact with a child, they will be required to wear PPE to protect themselves and the children. Should children have an accident and require support getting changed, staff will of course continue to do this but will wear PPE.

School Uniform

Please send the children to school in their uniform. We both understand and recognise that children may have grown out of things. If this is the case don't worry, do your best. Just no football kits and fashion clothes please. It's really important that children's clothes are washed as often as possible to prevent possible virus being transmitted back into your homes. So please wash items of clothing as often as you can.

Children do not need plimsolls. They will wear school shoes throughout the day to make things easier for them. You may wish to send them in trainers for when children take part in physical activity. You do not need to send in PE kits. Children will take part in games/PE in their school clothes.

Lisle Marsden Childcare Centre – Before/After School provision

LMC Club will be closed to all children other than Key Worker children until further notice. We understand this will potentially create difficulty for working parents and apologise for this. Key worker children attending Reception will be segregated in club to avoid contact with other Key Worker children to avoid pupils mixing and further risk of transmission of the virus.

Suspected Covid-19 Cases

You must not send your child to school under any circumstances if you believe they are ill or displaying possible Covid-19 symptoms. If they are, you should isolate your child and have test ASAP. **Tests are now freely available for all children regardless of age.** It is crucial you tell us if this is the case and inform us immediately of the results.

If your child becomes ill in school with suspected Covid-19 symptoms, they will be isolated in school within our designated isolation rooms and safely supervised by staff. You will need to take them home and your child will not be allowed to return to school until they have had a test. We will need to see evidence of this. If this is negative they can return immediately. If it is positive they will need to remain at home for at least 7 days and you will need to isolate for 14 days. If your child is positive, we will need to be able to inform all parents of the children within the class bubble as well as the staff who work with the children, as these parents and staff may also need to get tested. A decision will then be taken as to whether this class bubble is closed until it is safe to return to school for the entire group. Advice will be taken from the DFE Schools Corona Virus helpline to determine this action.

Next Steps

We understand returning to school will naturally cause anxiety for everyone. We have planned and prepared for this as much as we can, and with your support and understanding of these arrangements we will endeavor to do our best to make sure your child and the staff who work with them are both safe and happy.

We now need to establish final opening numbers for 4th June. Should you decide not to return this is ok. Remote learning will continue for your child. Should you wish to change your mind and return later, then this should be possible. If this is the case we will need to discuss this with you first, as we will need to make additional arrangements to facilitate this. This will depend on the number of pupils who are currently in school and the academy's ability to facilitate additional spaces based on capacity and staffing.

You will receive a text asking you to reply with a 'Yes' my child will return to school on Thursday 4th June, or 'No' my child will not be returning to school on the 4th. Please reply to this by Sunday evening 31st May.

This is a decision for you to make and we will respect and support this decision.

Yours Sincerely

D Kinsey

